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To: Judge Keith Self

Commissioner Webb Commissioner Hill Commissioner Williams Commissioner Shaheen

Bill Bilyeu

From: Caren Skipworth, CIO

Date: February 22, 2013

Re: ESX Training

Training will be needed for the upgrade of the ESX/VMware software. With this training, all of the county Network Administrators will receive the job knowledge needed to implement the new software. The training will also allow the administrators to maintain and update the software as needed. With the county moving to more virtual machines and less physical servers, it is imperative that they receive this training to maintain all the County's software systems.